



# Melissa Moore

Program Administrator  
NASA SEWP



## Full Bio (under 200 words)

Since 2018, Ms. Melissa Moore has brought her invaluable expertise and over nine years of experience in Government Contracting to her role at the NASA SEWP Program. With meticulous attention to detail, she effectively manages the Customer Experiences, Agency Liaison, and Finance (covering both finance and budget) teams, and overall customer satisfaction both internally and externally within the SEWP Program. Ms. Moore collaborates with diverse teams, emphasizing the significance of innovative thinking, thorough research, and staying up to date with policies, laws, and regulations specific to SEWP. As the Contracting Officer Representative (COR) overseeing more than 190 contracts, she ensures smooth operations and successful outcomes. Additionally, Ms. Moore is an esteemed member of the American Council for Technology and Industry Advisory Council (ACT-IAC) Voyagers 2023 leadership program, where she exemplifies exceptional leadership skills by guiding industry professionals in effectively navigating the Federal Government landscape.

## Abbreviated Bio (under 100 words)

Since 2018, Ms. Melissa Moore has brought her invaluable expertise and nine years of Government Contracting experience to her role at NASA SEWP Program. Meticulous in her approach, she manages Customer Experiences, Agency Liaison, and Finance teams, ensuring customer satisfaction both internally and externally. Collaborating with diverse teams, Ms. Moore emphasizes innovation, research, and staying updated on SEWP policies and regulations. As the Contracting Officer Representative (COR) for 190+ contracts, she ensures smooth operations. An esteemed member of ACT-IAC Voyagers 2023, Ms. Moore showcases exceptional leadership skills, guiding industry professionals in navigating the Federal Government landscape successfully.